

Regulations on Submission to Agricultural Information Research

Manuscripts for submission to Agricultural Information Research should be authored and submitted in accordance with the following.

1. Format and Language Use

The manuscript should be written in Japanese or English, and created with word processing software on a computer. Please use word-processing software functions to create formulae. Manuscripts should be submitted on A4 paper, in vertically oriented characters written horizontally. There should be a 3cm margin of blank space around the periphery, with one column of approximately 40 lines. Use word processing functions to insert line and page numbers on each page. There are no limits on the number of pages. Titles for “Introduction,” “Materials and Methodology,” “Results and Discussion,” etc., can be assigned freely, but should not be assigned numbers. Annotations are not permitted in body text.

2. Composition of Manuscripts for Submission

The submitted manuscript should include three page layouts—*title page*, *body text page*, and *figures and tables page*. Each layout may cover multiple pages, but a new page should be inserted after the last page of each section.

Title pages should include the following six items

- (a) The title (Use capital letters for the first letter of the title and for the first letters of nouns, verbs, adjectives, and adverbs)
- (b) Name of the author(s)
- (c) Affiliation and address of the author(s)
- (d) Abstract (a brief summary of the content of the body text in approximately 300 words)
- (e) Keywords (include up to six keywords describing the core concepts of the document)
- (f) Contact details of the Corresponding Author

Pages of body text should include the following two items

- (a) The text
- (b) References

The following two items should be included on the figures and tables page. Do not include figures or tables on body text pages. Do not include more than two figures or tables on a single page.

- (a) Figure
- (b) Table

3. Title of manuscript, Author Name, and Corresponding Author

Do not use the format “XYXYXY Part 1.” for a title.

For the names of authors, given name first, then family name (with the first letter of each name capitalized and the following letters in lower case). Where there are co-authors, connect names with a “,” (comma), and an “and” in place of the comma before the name of the last author. Where co-authors are affiliated with different organizations, add 1) and 2) to the right of the authors’ names and define the organization with which they are affiliated.

Be sure to define one person as the Corresponding Author, adding an asterisk to the right of that person’s name, and include contact details (at least one e-mail address, telephone number, or fax number) through which long-term communication can be conducted on the title page.

4. References

List the family and given names of the authors in alphabetical order.

Names should be written with the family name first, the first letter capitalized and the remaining letters in lower case, followed by a comma, and then the given name with the first letter capitalized, followed by a period. Where there are multiple co-authors, from the second co-author onward, write their names with the given name first, then the last name, and separate the names with a “,” (comma), and an “and” instead of a comma before the last author’s name. When citing references within the main body of text, cite the family name and the year of publication. When citing two co-authors, write their family names in sequence, separated by an “and.” For three or more authors, write the name of the first author on the list only, and add “et al.” (refer to the example provided).

URLs may be cited regardless of access rights required but should be from web sites established by organizations and institutions with social authority, with clearly evident authors, content, and titles, and the date the URL was referenced. Citation styles of the URL when quoting references in the main body of text are based on standard citation styles.

While it is also acceptable to include the URL in brackets in the main body of text as shown in the example, and not add the cited reference, in such cases, the date of reference should be shown (see example).

(Example)

(a) Citations in the main body of text

Yamada and Ishida (1991) revealed...

Agricultural informatics in Japan (Miyazawa 1989, Ito et al. 1992)...

These trends are also apparent overseas (Smith et al. 1991).

Development of pest control software in the field of agricultural applications (Nomiya and Tsukuba 1998, Agricultural Internet Center <<http://www.agic.ne.jp/padb/>> 1999) and management diagnostic software (Yamashita 2002), and paddy-rice growth diagnostic software (<<http://agrinfo.narc.go.jp/>>, referenced January 10, 2003)...

(b) Formatting of references

Smith, A. (1991) Utilization of personal computers in agriculture, *Journal of Agricultural Information Science*, 23:25-32.

Nomiya, S. and T. Tsukuba (1998) IMP software revolution, *Agricultural Information Research*, 7:11-14.

Thomas, J. (1999) Java RMI implementation, ed. Laurensen, M., "Java Development Handbook," NARC Press, Tsukuba, 321-340.

Agricultural Center (1999) Farm Management Support Systems, <<http://www.agc.ne.jp/fmss/>>, referenced October 1, 2002.

5. Figures

Create figures sizes, titles, and explanations in such a way that they fit on a single sheet of A4-size paper.

Explanations of tables and titles should be written above tables, and below figures and photographs. Explanatory notes, etc., should be entered as "notes" below figures, tables, and images. Specify approximately where to insert images in the margin to the right of the text. List figures and tables as Fig.1 and Table 1 respectively.

6. Manuscripts for submission

Manuscript submission is performed through the J-STAGE submission inspection system. Together with the manuscript, submit a completed Authors' Checklist signed, as an attachment through this system, or upload it via Other Files. This file will become unnecessary after the system specifications have been changed to allow direct entry of the checklist into the system.

Established on September 7, 2004

Amended on September 14, 2005

Amended on May 12, 2010